



Welcome Day (optional attendance)

When? On **Friday, 13th of February 2026**, at 11:00a.m. (local time)

The identification process from 10:15 a.m. till 10:50 a.m.

An ID/Passport is required to be presented!

How? In person

Where? 30, El. Venizelou (ex. Panepistimiou) street

<https://maps.app.goo.gl/njjmNz7YVkJqzk5D9>

(next to metro station “Panepistimio”, exit “Akademia”)



**Welcome
Day**

Certificate of Arrival

(a document provided by the home university and completed by the receiving university upon arrival)

If your home University requires a Certificate of Arrival, you will send by email to Ms. Georgia Exintaveloni, at the Erasmus+ office (gexintav@uoa.gr) **the Certificate of Arrival and a copy of the Boarding pass of your flight** (not the booking confirmation or ticket receipt) **or Train/ Bus tickets upon your arrival in Athens.**

Important note:

The starting date of your study period at NKUA will be either the Welcome Day (if you attend it) or the official commencing date of the winter semester at your host Department/ School, according to the Academic Calendar, - whichever comes first (unless you arrive after both dates).

Upon your
arrival in
Athens

Registration Procedure

Upon your arrival in Athens, you will visit the secretariat of your Registration Department [CIVIS/Erasmus+ Administrative Staff at the Secretariat](#) in order to complete your registration, with the following documents:

- a) Copy of your ID or Passport
- b) a photo

You are advised to bring with you a copy of your Learning Agreement, signed by all parties.

Finalization of Registration Procedure

After the completion of your registration, the Secretariat of the relevant Department will send you by email:

A personal registration number (13 digits) which you will use to enter the Webadm platform and create a new, personal account. Once you submit the required information successfully, you will be able to automatically get a Username and then you will create your Password. By using your Username and the Password that you will create- you can apply for your Academic Identification Card (Academic ID Card).

The [CIVIS/Erasmus+ Administrative Staff](#) of your registration Department will inform you further about this procedure.

Academic ID Card

Visit the webpage: <https://submit-academicid.minedu.gov.gr/> in order to fill in the online Application form for the Academic ID (passo) by following the [instructions](#). **DO NOT CLICK ON THE “eIDAS (Erasmus students only)” category and read the following note carefully before applying:**

Study Cycle: Please note that for technical reasons only some departments enroll postgraduate students as undergraduate students. You need to confirm with the Secretariat of your department the study cycle that you will be enrolled in and follow the respective procedure in the online Application Platform for the academic ID. If you are registered as an undergraduate student, you will need to select the “undergraduate student” option on the application platform.

Until you obtain your Academic Identification Card, you can use the Student Card issued by your Home University in order to be entitled to reduced fares (for students aged up to 25 years).

Frequently asked questions about the procedure for the Student Academic ID

Application form

- ❖ At the beginning of the process, you will find the following option: "I am already graduate from another department of the University or Technological Institute". **DO NOT** select this option, otherwise you will not be able to obtain an Academic ID.
- ❖ At some point you will be asked for your Social Security Number (AMKA). If available, you can fill it in. For those who do not have a Social Security Number (AMKA), please choose "I declare under my responsibility that I don't have a Social Security Number (AMKA)".
- ❖ Bear in mind that you will pick up your Academic ID from a Vodafone Store. As soon as you fill in your address, a list of stores close to you will appear. Select the one that is located closer to your home.

Greek mobile number * (if you do not plan to get a Greek mobile number, please read the next page carefully).

1. Go to any Mobile service provider store like "Germanos ("Γερμανός")", "COSMOTE" or "Vodafone" with your passport and ask for a SIM Card for your cellular phone, as well as a confirmation that this number belongs to you.
2. Alternatively, you can make an online request at Vodafone, or what's up (COSMOTE), for example, and you will receive your card by post.
3. In addition to a residential address, you will need a Greek phone (mobile) simply to confirm the card's shipment.
4. The cost starts from 10 euros and the SIM card is being sent to you by postal service.

Application for academic ID: Clarifications regarding the Greek mobile number

- During the application process for an NKUA academic id, you will be asked to enter your mobile number and your email address.
- If you have a Greek mobile number, please enter it.
- If you do not have a Greek mobile number, please enter your home mobile number, but keep in mind that all the information regarding your academic ID application (including the pin that you will need in order to collect the card from the store) will be sent only to your email address.

You must check the email spam folder as well!

Application for Free Meals

- **You must submit** the online application at the Meals Service (you will be further informed about this procedure).

Upon successful completion of the procedure, your Academic Identification Card will be activated by the Meals Service so that you have access to the [student restaurant](#), which is close to your department of registration.

Therefore, it is highly important to begin the procedure for the Academic Identification Card as soon as possible.

Information on the location of the student restaurants can be found in the link below:

https://en.interel.uoa.gr/civis_erasmus_mobility/student_services



Application
for
free meals

Modern Greek Language Course

Please click on the programme that applies to Erasmus+ students- Title: [ERASMUS \(6 hours/week\): 13/10/2025-23/01/2026 & 16/02/2025-29/05/2026](#)

- The **registration** procedure will take place **online** from **26/01/2026 to 04/02/2026** at the website of the Modern Greek Language Teaching Center- Panagiotis Kontos.
- **Duration of studies**: from **16/02/2026 to 29/05/2026**
- **Fees (non-refundable) : 150,00 € per semester** (for incoming Erasmus+/CIVIS students of the NKUA)
- For further information, please refer directly to the Modern Greek Language Teaching Center's website: [COURSE IN THE MODERN GREEK LANGUAGE FOR ERASMUS STUDENTS 2025-2026](#)

In order to fill in the online Application Form for the Greek Language Courses, you must have already received the Acceptance Letter from our Department.



Modern Greek Language Teaching Centre – Panagiotis Kontos
Georgiou Chatzidaki – University Campus, 157 72, Zographou
Reception hours: Monday-Thursday, 11:00 a.m. -13:00 p.m.
& from 6/10/2025 - 15/5/2026 Monday & Tuesday: 16:00 - 18:00
Tel.: +30210-7277672, +30210-7277331
www.greekcourses.uoa.gr - email: info@greekcourses.uoa.gr
[Transportation](#)

Modern
Greek
Language
Course

Changes of Learning Agreement (During Mobility)

Please follow the steps below:

1. **Contact your Erasmus Office (Home University) to give you the guidelines for the update* of your initial learning Agreement.**
2. **After receiving the guidelines, contact your Academic Coordinator (contact details on the Acceptance Letter) and/or the Secretariat of the Host Department, to check the available courses (deadline one month after the Welcome Day). Inform the Home Academic coordinator about the course options and if it is OK by him/her, start the LA modification.**
3. **Fill in the *During Mobility section* of your Learning agreement.**
4. **Have it signed by your Academic Coordinator (Home University).**
5. **Have it signed by your Acad. Coordinator (Host University).**
6. **Send the final countersigned Learning agreement to the Secretariat of your Department and to the Erasmus+ office gexintav@uoa.gr**

***Important note:**

- **students whose initial agreement was through the OLA or a 3rd party provider that links to the OLA, must update it and have all the signatures through there.**

**Change of
Learning
Agreement**

Selected Courses from other NKUA's Departments

Students who have chosen courses from other Departments of the NKUA should:

- **inform** the receiving Department's Secretariat
- contact the coordinators of the selected courses from the other NKUA Departments in order to agree on the terms of your participation.

Selected
Courses from
other
Departments

Elective Courses for Erasmus+ /CIVIS students

Please check our website:

https://en.interel.uoa.gr/civis_erasmus_mobility/selection_of_courses

**Elective
courses**

University Libraries

In order to have access to the University Libraries you should have your Academic Card.

All news and announcements about the operation of the Libraries are available on the official [website](#)

**University
Libraries**

European and International Relations Department (central Erasmus office)

Contact for Incoming CIVIS students:
Ms **Georgia Exintaveloni** (gexintav@uoa.gr)



[30, El. Venizelou \(ex. Panepistimiou\) street](#) (next to metro station “Panepistimio”)

Office hours: 11:00-13:00 (**by appointment**)

Tel.:+30 210 368 9662

[Website/ Facebook/ Instagram](#)

Erasmus+
Office
Contacts

CIVIS/Erasmus+ Administrative Staff at the Secretariats of Departments

Please contact the [CIVIS/Erasmus+ Administrative Staff](#) at the Secretariats of the Departments for any clarification concerning academic matters:

- schedules
- registration for the selected courses
- Professors' office hours/contact details etc

**Administrative
Staff Contacts**

ESN KAPA

Erasmus+ Students' Organization of NKUA

Contact Details



STUDENTS'
ORGANIZATION
ESNKAPA

We strongly recommend that you apply for a [Buddy](#) so that you have a Greek student as a mentor, who will help you with all student formalities (registration, etc) and with your adaptation to student life in Athens.